

# Internal Quality Assurance Cell



**CHANDRA KAMAL BEZBARUAH COLLEGE, TEOK**

P.O.: Jogduar, Teok

Dist.: Jorhat – 785112 (Assam)

Website: - <http://www.ckbcollegeteok.com/>

E-mail: - [info@ckbcollegeteok.com](mailto:info@ckbcollegeteok.com) ☎: 0376-2396491

Dr. Bijoy Krishna Pachani, M.A., PhD.,  
Chairperson

☎: +9199544-51040 ( )

Email: [bkpachani@gmail.com](mailto:bkpachani@gmail.com)



Internal Quality Assurance  
Cell

Dr. Binoy Brot Rajkhowa  
Associate Professor Dept. of Economics  
Coordinator

☎: +91-8011-581756

Email: [ckbteokiqa@gmail.com](mailto:ckbteokiqa@gmail.com)

Ref:- IQAC/CKBC/2020/430

Date:- 11/12/2020

## NOTICE

It is hereby notified that Prof. Yasmin Khan, ~~Assistant~~ Department of English and Prof. Archana Konwar, Department of Assamese have been appointed as co-ordinators for conducting **BA/B.Com 1st Sessional Examination, 2020** scheduled to be held on 23<sup>rd</sup> and 24<sup>th</sup> December, 2020. The co-ordinators are requested to fulfill the following duties and responsibilities.

1. Preparation of the Examination Programme
2. Collection of question papers from HODs
3. Submission of requisite number of question papers to concerned department.
4. Seat Plan for the examination
5. Allotment of Invigilation Duty
6. Collection and distribution of the Answer Scripts to the concerned department
7. Any other Exam related matters

Further, all HODs are requested to submit the question papers to the Co-ordinators on or before **19<sup>th</sup> December, 2020.**

Dr Binoy Brot Rajkhowa

Co-ordinator IQAC

C.K.B. College, Teok

Copy to:-

1. Principal, Chairperson IQAC
2. The Rector
3. Exam Coordinators
5. All HODs
6. Guard file

*Y. Khan*  
11/12/2020

*Dr. Binoy*  
11/12/2020

*Dr. Archana*  
11/12/2020

*Dr. Binoy*  
11/12/2020

*Dr. Binoy*  
12/12/2020

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IQAC

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Email: [ckbteokiqa@gmail.com](mailto:ckbteokiqa@gmail.com)

Ref:- IQAC/CKBC/2021/437

Date:- 10-02-2021

## NOTICE

It is hereby notified that Nizora Boruah, Assistant Professor, Department of Sociology and Dr. Anita Sarma, Assistant Professor, Department of Education have been appointed as co-ordinators for conducting the 2nd Sessional Examination of B.A/B.Com 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester scheduled to be held on 18<sup>th</sup> & 19<sup>th</sup> February, 2021. The co-ordinators are requested to fulfill the following duties and responsibilities.

1. Preparation of the Examination Programme
2. Collection of question papers from HODs on or before 15<sup>th</sup> February, 2021.
3. Submission of requisite number of question papers to concerned department.
4. Seat Plan for the examination
5. Allotment of Invigilation Duty
6. Collection and distribution of the Answer Scripts to the concerned department
7. Any other Exam related matters

Further, all HODs are requested to submit the question papers to the Co-ordinators on or before 15<sup>th</sup> February, 2021.

Dr Binoy Brot Rajkhowa  
Co-ordinator IQAC  
C.K.B. College, Teok

Copy to:-

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2. The Rector for information
3. Exam Coordinators
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Ref:- IQAC/CKBC/2021/440

Date:- 03-04-2021

## Notice

All the Co-Ordinators of Certificate/Diploma Courses are hereby informed that the Examination of their concerned courses are scheduled to be held in the following way.

Date	Course	Time	Room	Invigilators	Sig.
08-04-21	T.V. Repairing	10am -12noon	01	Coordinator	
08-04-21	Food Processing	10am -01pm	36	Coordinator	
08-04-21	Cutting and Tailoring	11am-2pm	---	Coordinator	
08-04-21	Refrigerator, AC Repairing	11am-1pm	09	Coordinator	
09-04-21	Horticulture	10am -12noon	21, 06, 33	Mainu Teronpi	
				Dr. Ambuj Thakur	
				Dipen Patra	
				Ujjwibita Phukan	
				Martin Youwa	
				Monika Mili	
09-04-21	Piggery & Fishery	10am - 1pm	37	Coordinator	
09-04-21	Plumber & Bathroom	10am - 1pm	36	Coordinator	
09-04-21	Skin Care and Beautician	11am-2pm	28	Coordinator	
12-04-21	Retail Management	10 am-12noon	19	Coordinator	

Dr Binoy Brot Rajkhowa

Co-ordinator IQAC

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2. The Rector for information
3. Notice for circulation
4. Guard file