



চন্দ্রকমল বেজবৰুৱা মহাবিদ্যালয়, টীয়ক

CHANDRA KAMAL BEZBARUAH COLLEGE, TEOK

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AFFILIATED TO DIBRUGARH UNIVERSITY & ACCREDITED BY NAAC

Ref /প্ৰসংগ:

Date/তাৰিখ:

Action taken Report on Students' Feedback : 2017-2022

2017-2018

In the academic session 2017-2018 the IQAC, Chandra Kamal Bezbaruah College, Teok collected feedback from the students of BA, B.Com. 6th semester on some specific areas such as Institutional administrative mechanism, teaching learning and evaluation system, course and campus infrastructure facilities and library facilities. Feedback were collected in five responses i.e. Excellent, Very good, Good, Average and Bellow average. On the basis of findings of the feedback necessary action were taken as follows:

- Depending on the feedback report the college authority constructed a digital classroom with the surplus fund of Golden Jubilee celebration of the college and inaugurated the same on 12-08-2017.
- In the IQAC meeting held on 01-09-2017 the Principal reviewed the students' feedback report and instructed IQAC to allot minimum of fourteen classes to each faculty member in a week. Group discussions and seminar presentation much be organized as a part of internal evaluation by the departments with a pre-notified schedule, the Principal instructed to IQAC.
- In the IQAC meeting two major decisions were taken for the award of best teacher considering certain criteria relating to the performance of the teacher in the teaching, learning and research activity and also on the students' feedback report of the quality of the teacher. In another decision it was propose to reward a best male and female student considering some criteria from the next academic session.
- In the ISMC meeting held on 15-02-2018 the Principal instructed IQAC arrange remedial classes for the students who have failed in their last semester examination and also instructed the HoDs of the concern Departments to

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maintain separate register for this purpose. Accordingly it was decided to start remedial classes from 21st February, 2018.

2018-2019

In the academic session 2018-2019 the IQAC, Chandra Kamal Bezbaruah College, Teok collected feedback from the students of BA, B.Com. 6th students on some specific areas such as institutional administrative mechanism, teaching learning and evaluation system, course and campus infrastructure facilities and library facilities. Feedback were collected in five responses i.e. Excellent, Very good, Good, Average and Bellow average. On the basis of findings of the feedback necessary action were taken as follows:

- In a joint meeting of IQAC and ISMC held on 11-05-2018 the Principal advised IQAC to organize a workshop on use of ICT in to class room delivery within June, 2018. In the meeting it was also propose to take initiative by the college authority for utilization of the unused land for farming purpose as a part of internal resource generation of the institution.
- As most of the students come from the poor economic background and flood porn area, the meeting decided to visit some selected students homes for a better understanding of their socio-psychological and societal background to provide them better counseling.

2019-2020

In the academic session 2019-2020 the IQAC, Chandra Kamal Bezbaruah College, Teok collected feedback from the students of BA, B. Com. 4th semester regarding on the teaching, learning environment of the college. Each question of the survey questionnaire was set to collect factual opinion of students on course curriculum, punctuality of teacher in attending classes, completion of syllabus on time, communication skills and subject knowledge of the teachers, commitment and helping attitude of the teacher, transparency in the evaluation system, co curricular activities, library and sports facilities etc. Feedback were collected in five

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responses i.e. Excellent, Very good, Good, Average and Bellow average. On the basis of findings of the feedback necessary action were taken as follows:

- For providing better outdoor sports facility to the student, the playground of the college was developed and the college authority appointed part time football coach for the college football team.
- As proposed in the IQAC and ISMC joint meeting held on 11-05-2018 the workshop on use of ICT in classroom delivery has been successfully organized by IQAC, Chandra Kamal Bezbaruah College, Teok.
- In the IQAC meeting held on 29-02-2020 it was decided to introduce a one year diploma course in Horticulture from the next academic session.

The Principal directed IQAC to issue instruction to all HoDs to involve students in the departmental research project to be carried out under seed money scheme of the college.

On the basis of the findings of students feedback the following initiatives were taken by the college authority for overall development of academic atmosphere of the college:

(a) Administrative Mechanism:

Out of 16 questions regarding administrative mechanism including library administration the findings shows a bright picture on the administrative mechanism of the Institution. Regarding attitude and cooperation of administrative staff, 60.73% students responded that the administration is helpful. Regarding campus facilities the respondent's views shows a mix results. Of course, the Institution is making continuous effort to create a student friendly campus infrastructure on the basis of students' feedback.

(b) Teaching Learning and Evaluation System:

Regarding Teaching, Learning and Internal Evaluation system, the college always try make the system more effective and student friendly by modifying the process time to time. The End semester Examination are held and controlled by the Dibrugarh University.

The Internal Semester Monitoring Committee (ISMC) regularly organized its meeting to review the functioning of CBCS system and also the progress of course curriculum in a

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regular interval. In order to enhance the application of ITC facilities in the classroom delivery mechanism there is a system of registering all ICT classes by the individual faculty members and such classes are regularly monitored by the IQAC of the college. To make the faculty members aware regarding the modern development in the field of use of ICT tools in classroom delivery mechanism, the IQAC of the college organized a one week FDP on “Behavioral Remodelling and use of ICT Tools for Classroom Delivery of Teachers” on 20th to 24th January, 2020.

Besides, two Sessional Examinations along with group discussion and seminar presentation are conducted as a part of Internal Assessment Process make the internal evaluation system more effective. The college authority sanctioned seed money to carry out inter departmental student research Projects every year to encourage the students in the field of academic research.

(c) Course and Curriculum:

Although the college has no autonomy in curriculum and course design, the IQAC of the college is continuously trying to implement the curriculum designed by the Dibrugarh University. The faculty members who are invited by the university authority as BOS member always put their views in the BOS meetings on the basis of the findings of the student’s feedback. In the time of NEP 2020 the college authority introduced some self financing diploma and certificate course of skill development in nature to make the students self employed. The syllabus of such courses are designed by the college authority in consultation with the competing authority. For this purpose MOUs are mutually signed with the competing Institutions.

(d) Campus Infrastructure Facilities:

The college authority is taking continuous initiatives to develop the campus Infrastructure facilities at par the students’ need. The facilities such as, hostel for both Boys’ and Girls’, canteen facilities, ICT enabled class rooms, conference rooms, drinking water facilities, toilet facilities, sports facilities, common rooms for both Boys’ and Girls’ students’ etc. are provided to the students. The college authority time to time redress the grievances of the students so that the campus infrastructure can be developed and make it student friendly in the real sense.

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2020-2021

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- On 03-06-2020 the Principal called a staff meeting to review the syllabus coverage by the faculty members during lockdown period. He also reviewed the initiative undertaken by the faculty members for the mantel and academic support to their students during lockdown period. The Principal express his dissatisfaction for the frailer of the online mechanism of teaching and learning as most of the students failed to join online classes due to network failure and lack of android mobile phones with majority of the students. The Principal directed the faculty members to get ready for offline classes by maintaining covid-19 protocol.
- On 04-01-2021 in a staff meeting the principal reviewed the progress of syllabus and stressed on more use of ICT tools for better classroom delivery.
- On 19-01-2021, in the IQAC meeting the principal asked all the faculty members to submit record of ICT classes individually to his office. He also instructed coordinator IQAC to maintain proper record of ICT classes done by the individual faculty members.

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2021-2022

In the academic session 2021-2022 the IQAC, Chandra Kamal Bezbaruah College, Teok collected feedback from the students' online feedback report to understand the problems face by the students during covid-19 lockdown period.

- In the IQAC meeting held on 19-08-2021 the Principal reviewed the online feedback report thoroughly. The Principal instructed IQAC to maintain online class record attended by the faculty members.

It was unanimously decided in the meeting to maintain the admission for the new academic session completely in online mood. Moreover necessary preparation for conducting the end semester examination in blended mood as directed by Controller of Examinations, Dibrugarh University by strictly following covid-19 SOP of the Government of Assam.

- In the IQAC meeting held on 01-10-2021 it was decided to organized a National Level Seminar by IQAC on the topic "India : After Independence and Vision 2047" in collaboration with Dibrugarh University Teachers Association (DUTA) and Assam College Teachers Association (ACTA), Jorhat Zone. The meeting decided to make an appeal to the teaching staff of the college to donate for holding the said seminar to cover the budgetary cost. In an another development the Principal directed IQAC to form a friendship cluster union among the neighboring colleges i.e. Amguri College, Jorhat Kendriya Mahavidalaya with Chandra Kamal Bezbaruah College, Teok and also prepare future plan of a action in this regard.

- On 31-03-2022 in the IQAC meeting the Principal asked the status report of the syllabus coverage from each department and other academic and extension activities perform by the departments. the Principal directed the HoDs to complete the syllabus within the time frame and to perform the extension activities of the departments and to submit report to IQAC.

The meeting also discuss about the preparation for the propose Incubation and Start-up conclave to be organized by Women Cell, Chandra Kamal Bezbaruah

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College, Teok in association with Alumni Association, Chandra Kamal Bezbaruah College, Teok and Teok Press Club scheduled to be held on 10th-12th April, 2022.

The meeting decided to organized the following series of programme before May 30th, 2022.

Programme 1. A two day National Workshop on “Lifestock, Fish, Horticulture based Intrigued Farming for enhancing Livelihood Security and Economic Empowerment of Rural Youths” to be organized by ISR Committee in association with Farmers Friend Club Coordination Committee, Chandra Kamal Bezbarua College, Teok.

Programme 2. A two day Workshop on “Current Status of Intellectual Property Right” to be organized by IQAC.

Programme 3. A two day workshop on “Empowerment of Rural Youth” to be organized by Extension Activities Cell, Chandra Kamal Bezbarua College, Teok.

It is worth noting that all the programmes were successfully carried out within the stipulated time framework.

College authority always acts promptly to redress the grievances of the students. Staff meetings are held where problems of students, Teaching and Non-Teaching staff are thoroughly discussed and solve the problem at the earliest.

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